



Los Angeles Unified School District

OFFICE OF THE GENERAL COUNSEL

333 S. Beaudry Avenue, 20th Floor, Los Angeles, CA 90017

TELEPHONE: (213) 241-7600; FACSIMILE (213) 241-3316

AUSTIN BEUTNER
Superintendent of Schools

DAVID HOLMQUIST
General Counsel

December 21, 2018

Paxtyn Merten
MuckRock
SENT VIA ELECTRONIC MAIL
65317-67927109@requests.muckrock.com

Re: Public Records Act Request

Dear Mr. Merten:

This letter is in response to your California Public Records Act request. Your request is currently being reviewed and the appropriate departments have been contacted to determine if disclosable records relevant to your request exist.

As required under California Government Code section 6253, the District will make a *determination* within 10 days as to whether or not a request is seeking records that are publicly disclosable and, if so, to provide the estimated date that the records will be made available. There is no requirement for a public agency to actually *supply* the records within 10 days of receiving a request, unless the requested records are readily available. Still, the District prides itself on always providing all publicly disclosable records in as timely a manner as possible.

Should you have any questions, please contact the Office of General Counsel at (213) 241-7600 and reference the following OGC Control number: # **0046959**.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lillian Hernandez", is written over a faint, larger blue ink signature that is partially obscured.

Lillian Hernandez
Administrative Secretary to the General Counsel